PROCEEDINGS OF THE THIRD EXECUTIVE COMMITTEE MEETING OF THE JHARKHAND SPACE APPLICATION CENTER HELD AT FINANCE COMMISSIONER'S CHAMBER, PROJECT BUILDING ON 14.06.2004 AT 12.30 PM.

1. Shri Rahul Sarin, Development Commissioner, Govt. of Jharkhand and Executive Chairman, EC / JSAC welcomed the members of the Executive Committee and initiated proceedings. Shri R.S. Sharma, Commissioner and Secretary, Dept. of Information Technology, Govt. of Jharkhand and Executive Vice-Chairman, EC / JSAC briefed the Committee about the activities and issues of the Jharkhand Space Application Center.

2. The Development Commissioner informed the Committee that confirmation of the minutes of last meetings and Action Taken Report should be discussed first. Accordingly, he advised Director, JSAC to put the minutes of the last meetings and action taken reports as the first agenda.

3. Further, the Development Commissioner advised that the accounts of the last financial year 2003-04 of the Center should be put up before the Executive Committee for discussion as well as approval. He again suggested bringing this issue in the next meeting. Due to shortage of man-power, the Executive Committee advised to appoint a Chartered Account for completion of accounting as well as auditing of JSAC accounts urgently.

4. The Executive Committee advised Director, JSAC to prepare budget proposal and work plan of the Center for current financial year 2004-05 for discussion and approval in the next meeting.

5. Application received for various post vide advertisement JSAC/01/2003 and JSAC/02/2003 discussed. The Development Commissioner enquired the necessary clearance from Finance Department about staff requirement of the Center. He suggested that approval of selected candidates for various posts should be taken up by Executive Committee only after taking concurrence from Finance Department, Govt. of Jharkhand. He advised to take this matter with Finance Department immediately and there after appointment of staff will be discussed and approved by Executive Committee.

6. The Director, JSAC discussed the constitution of existing Technical Purchase Committee of the Center. He informed that Vigilance Department and Financial Department has refused to participate in the Technical Purchase Committee of JSAC. The Executive Committee approved the following Technical Purchase Committee for JSAC for procurement of various equipments, instruments, computers, softwares and others for the Center.
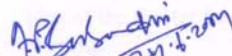
TECHNICAL PURCHASE COMMITTEE

i.	Director, Jharkhand Space Application Center, Ranchi	–	Chairman
ii.	Head, RRSSC/ISRO, Kharagpur or his representative	–	Member
iii.	Director, NIC, Ranchi or his representative	–	Member
iv.	Assistant Director, Department of Information Technology	–	Member

7. The issue of providing government residential accommodation for Director, JSAC was brought up. The Director, who is also the member-secretary of this Executive Committee, was advised to bring formal proposal in the next EC meeting.

The meeting ended with vote of thanks to the Chair.

The following committee members attended the meeting:

1. Shri Rahul Sarin, Development Commissioner, Govt. of Jharkhand and Chariman, EC/JSAC

2. Shri R.S. Sharma, Commissioner & Secretary, IT, Govt of Jharkhand and Vice-Chairman, EC/JSAC

3. Shri R. K. Shrivastava, Commissioner and Secretary, Planning, Govt. of Jharkhand and Member, EC/JSAC

4. Dr. Ashis Bhattacharya, Deputy Director (RS and GIS Application), Representative from NRSA, Dept of Space, Govt. of India, Hyderabad.

5. Dr. A.P. Subudhi, Director, Jharkhand Space Application Center and Member-Secretary EC/JSAC
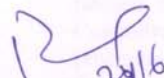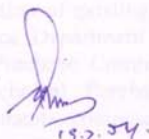
Prepared by

(Dr. A. P. Subudhi)
Member-Secretary, EC/JSAC
& Director, JSAC

and

Approved by

(R. S. Sharma)
Vice- Chairman, EC/JSAC
& Commissioner & Secretary, IT
Govt. of Jharkhand

(Rahul Sarin)
Chairman, EC/JSAC
& Development Commissioner
Govt. of Jharkhand