

**PROCEEDINGS OF THE FOURTH EXECUTIVE COMMITTEE (EC) MEETING OF THE JHARKHAND SPACE APPLICATION CENTER (JSAC) HELD AT FINANCE COMMISSIONER'S CHAMBER, PROJECT BUILDING ON 19.07.2004 AT 1600 HOURS**

A meeting of the Executive Committee members of Jharkhand Space Applications Center (JSAC) was called under the chairmanship of Development Commissioner, Government of Jharkhand at Finance Commissioner's chamber located at Project Building on 19<sup>th</sup> July, 2004 at 1600 hours.

The following committee members attended the meeting:

1. Shri Rahul Sarin, Development Commissioner, Govt. of Jharkhand and Chariman, EC/JSAC
2. Shri R.S. Sharma, Commissioner & Secretary, IT, Govt of Jharkhand and Vice-Chairman, EC/JSAC
3. Dr. S. K. Subramanian, Jharkhand-NRSA Coordinator, NRSA, Balanagar, Hyderabad.
4. Dr. A. Jeyram, Head, Regional Remote Sensing Service Centre (RRSSC), IIT Campus, Kharagpur.
5. Dr. A.P. Subudhi, Director, Jharkhand Space Application Center and Member-Secretary EC/JSAC.

1. Shri Rahul Sarin, Development Commissioner, Govt. of Jharkhand and Executive Chairman, EC / JSAC welcomed the members of the Executive Committee and initiated proceedings. Shri R.S. Sharma, Commissioner and Secretary, Dept. of Information Technology, Govt. of Jharkhand and Executive Vice-Chairman, EC / JSAC briefed the Committee about the activities and issues of the Jharkhand Space Application Center.
2. Dr. A. P. Subudhi, Member-Secretary, EC / JSAC and Director, Jharkhand Space Application Centre briefed the Executive Committee regarding action taken report of previous EC meeting. Executive Committee confirmed and approved the proceedings and action taken report of the previous Executive Committee meeting.
3. Financial Audited Accounts of Jharkhand Space Application Centre for the year 2003-04 were discussed and approved by the Executive Committee.
4. Work Plan Proposal of Jharkhand Space Application Centre for the current financial year 2004-05 was discussed. Executive Committee thoroughly discussed individual project proposals. The EC advised that breakup of physical and financial work plan of each project proposal should be made. Detailed aspects of work plan of each project for the current financial year 2004-05 should be made in order to sanction the project proposals by the EC. Further, the EC advised that physical and financial work plan of only approved project should be considered for discussion and approval. However, Jharkhand Space Application Centre may go ahead regarding preparation of various project proposals for future implementation.
5. Annual budget proposal of Jharkhand Space Application Centre for the year 2004-05 was discussed. The EC advised that budget proposals for actual expenditures of the Centre should be worked out and provided in the proposals. Secondly, only approved and on-going project activities should be considered for formulation of budget proposal for the year 2004-05. Further, the EC advised that the activities during current financial year 2004-05 should be reflected in the project proposals. Accordingly, the EC suggested modifying the annual workplan report for consideration and approval in the next meeting.

*A.P. Subudhi*

6. Director, JSAC briefed the EC regarding selection of candidates for various posts of Jharkhand Space Application Centre. The constitution of committees for selection of various categories of post were also discussed and approved by the Executive Committee. The Committees are:

I. The first selection committee constituted for conducting interview for selection of technical staffs such as Senior Scientists, Computer Scientists / System Analyst, Scientists and Junior Scientists as:

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| 1. | Shri R.S. Sharma, I.A.S.<br>Commissioner & Secretary, IT<br>and Vice-chairman, EC/JSAC                 | Chairman             |
| 2. | Shri Rajiv Arun Ekka I.A.S<br>Transport Commissioner<br>Govt. of Jharkhand, Ranchi                     | SC/ST Representative |
| 3. | Dr. B. Manikiam<br>Deputy Project Director (DMSP)<br>ISRO Hq., Bangalore.                              | Member               |
| 4. | Dr. R.K.Goel<br>Senior Scientist (GIS Group)<br>Space Applications Center<br>Dept. of Space, Ahmedabad | Member               |
| 5. | Dr. S. K. Subramanian<br>Senior Scientist and NRSA-Jharkhand Coordinator<br>NRSA, Hyderabad            | Member               |
| 6. | Dr. M.L. Manchanda<br>Ex-Head, RRSSC, Dehradun, Uttranchal   | Expert               |
| 7. | Dr. A. P. Subudhi<br>Director / JSAC   | Member Secretary     |

II. The second selection committee constituted for conducting interview for selection of technical staffs such as scientific/technical assistants, computer assistants, cartographer and Librarian & documentation officer as:

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|----|---|----------------------|
| 1. | Shri R.S. Sharma, I.A.S.<br>Commissioner & Secretary, IT<br>and Vice-chairman, EC/JSAC      | Chairman             |
| 2. | Shri Rajiv Arun Ekka I.A.S<br>Transport Commissioner, Govt. of Jharkhand                    | SC/ST Representative |
| 3. | Dr. S. K. Subramanian<br>Senior Scientist and NRSA-Jharkhand Coordinator<br>NRSA, Hyderabad | Member               |

*A.P. Subudhi*

4. Dr. M.L. Manchanda  
Ex-Head, RRSSC, Dehradun, Uttranchal      Expert
5. Dr. A. P. Subudhi  
Director / JSAC      Member Secretary
- III. The third selection committee constituted for conducting interview for selection of administrative staff as:
  1. Shri R.S. Sharma, I.A.S.  
Commissioner & Secretary, IT  
and Vice-chairman, EC/JSAC      Chairman
  2. Shri Samson Soy, J.A.S.  
Deputy Secretary, Urban Development  
Govt. of Jharkhand, Ranchi      SC/ST Representative
  3. Dr. A. P. Subudhi  
Director / JSAC      Member Secretary

The EC was apprised of the formal approval order from Jharkhand government towards manpower requirement of the Center.

The selection of all manpower requirement post-wise was discussed in detail. It was decided that the panel proposed by the Selection Committee for the posts of Administrative Officer as well as Financial and Accounts Officer would not be acted upon. EC emphasized the importance of Financial / Accounts Officer as well as Administrative Officer of the Center. EC felt that these two officers are very important and should possess adequate experiences, qualifications, and maturity as well as competence. EC decided that Account General (AG), Jharkhand would be requested to depute a Financial / Accounts Officer. Government of Jharkhand would be requested to depute an officer for the post of Administrative Officer.

EC approved the following list of candidates for various technical and non-technical posts of Jharkhand Space Application Centre as recommended by Selection Committees. EC also felt that the posts be filled up as and when the need arises in a phase wise manner. EC further decided that appointment of selected staff will be made temporarily on deputation / contract basis initially for one year. Thereafter, the services of these staff can be ~~extended~~ extended further for a period of one year at a time on the basis of their satisfactory performance.

1. Post: **SENIOR SCIENTIST**
  - I. Dr. P. Jyothimani      II. Dr. A. C. Pandey
2. Post: **SCIENTISTS / JUNIOR SCIENTISTS**

**GENERAL - CATEGORY**

- I. Mr. Ravi Chopra      Scientist
- II. Mr. R.Kumar      Junior Scientist
- III. Mr. Talukdar G. Hirak      Junior Scientist
- IV. Mr. Sudhasheel Ghosh      Junior Scientist
- V. Mr. D.J. Das      Junior Scientist
- VI. Ms. Devender Pal Kaur      Junior Scientist

**ST - CATEGORY**

- I. Dr. B. K. Baraik      Scientist
- II. Mr. Julius Topno      Scientist
- III. Mr. M. V. Ravi babu      Junior Scientist

**OBC - CATEGORY**

- I. Mr. Najmul Hoda      Junior Scientist
- II. Mr. A.K. Sharma      Junior Scientist
- III. Ms. N. Kiran Verma      Junior Scientist

*Dr. Subudhi*



3. Post: **SCIENTIFIC / TECHNICAL ASSISTANTS**

**GENERAL - CATEGORY**

- I. Mr. S. Tarafdar
- II. Mr. L.S. Lalasaheb
- III. Mr. Sourav Ghosh
- IV. Mr. S. Mahapatra
- V. Mr. Sudipta Das
- VI. Mr. Shymanunj Dubey

**ST - CATEGORY**

- I. Ms. Jyoti B. Lamay
- II. Ms. L. M. Kispotta
- III. Mr. S. K. Sardar

**OBC - CATEGORY**

- I. Mr. P.S. Chauhan
- II. Dr. V. M. Rokade
- III. Ms. Babita Kumari

4. Post: **COMPUTER ASSISTANTS**

**GENERAL - CATEGORY**

- I. Mr. Rajesh Rawani
- II. Mr. A.K. Lenka
- III. Mr. Sanjay Kumar

**ST - CATEGORY**

- I. Mr. Ajit Kerketta
- II. Mr. M. M. Kachhap

5. Post: **CARTOGRAPHER**

- I. Mr. Krishna Raj
- II. Ms. Kaberi Samanta
- III. Ms. S. Pandit

6. Post: **LIBRARIAN / DOCUMENTATION OFFICER**

- I. Mr. M. K. Mandal

7. Post **P.A. TO DIRECTOR**

- I. Shri Aman Kumar Singh
- II. Shri Md. Haseeb Ansari

8. Post **ADMINISTRATIVE STAFF**

**GENERAL CATEGORY**

- I. Shri Arvind Kumar
- II. Shri M. Rajwar

**OBC CATEGORY**

- I. Shri Anil Kumar

**ST CATEGORY**

- I. Ms. S.K. Kujur

The EC also decided that class-IV staffs and laboratory maintenance staff would be outsourced.

7. The issue of inviting Governing Body meeting was discussed. The EC decided that Governing Body will be called once the work plan as well as annual budget proposal is revised and reformatted. Director, JSAC was advised to take necessary action in this regard.

*Dr. Sushmita*

8. The issue of providing residential accommodation for Director, JSAC was discussed. Accordingly, the EC decided that an amount upto Rs.6000/- per month could be provided by JSAC for taking a house on lease / rent until some official govt. accommodation is arranged for Director, JSAC.
9. EC advised to appoint a Chartered Accountant firm from the approved panel of Accountant General, Jharkhand to conduct the auditing of accounts.
10. The EC advised Director, JSAC to formulate and prepare a detailed delegation of powers, service conditions, purchase rules and procedures, financial rules, administrative rules of JSAC taking help / guidelines from NRSA/ISRO or other similar autonomous organizations.

The meeting was ended with the thanks to the Chair.

Prepared by



(A. P. Subudhi)

Member-Secretary, EC/JSAC  
& Director, JSAC

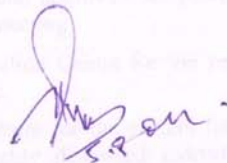
and

Approved by



(R. S. Sharma)

Vice- Chairman, EC/JSAC  
& Commissioner & Secretary, IT  
Govt. of Jharkhand



(Rahul Sarin)

Chairman, EC/JSAC  
& Development Commissioner  
Govt. of Jharkhand